

PUBLIC SAFETY TELECOMMUNICATIONS

Location: MIDDLETOWN

MONDAY, DECEMBER 5, 2011

11:00 A.M.

-----Minutes-----

Attendance:

Members Present

Chairman Ross Andrew

Commissioner David Darling (SFD)

Commissioner Susan Bransfield (PFD)

Commissioner Tom Serra (MFD)

Members Absent

Staff Present

Wayne Bartolotta - Central Communications

Chief Gary Ouellette - MFD

Chief Ed Badamo – SFD

Deputy Chief Marc Fongemie - SFD

Deputy Chief Rob Kronenberger – MFD

Joe Kronenberger – Deputy Director of Central Communications

Acting Chief William McKenna – MPD

Acting Captain Mike Timbro - MPD

Jody Krupa – Recording Secretary

CALL TO ORDER

Chairman Andrew called the meeting to order at 11:08 A.M.

MINUTES OF PREVIOUS MEETING

Chairman Andrew motioned for approval of minutes of the last meeting. Commissioner Serra moved this motion. Commissioner Darling seconded it. All others voted in favor to accept the minutes.

PUBLIC HEARING

None

CORRESPONDENCE

None

MONTHLY REPORT

Wayne Bartolotta gave the monthly report:

- ★ Monthly Call Statistics sheet is available.
- ★ EMD score for October is 96.29%. Do not have November yet.
- ★ Telephone statistics – 145,000 calls in 2010, expect a single digit increase for this year (2011)
- ★ Heavy stats in August and October due to storm.
- ★ Continuing with hiring process. New civilian dispatcher started November 7, 2011 and is working out well. Personnel testing this week for second position.
- ★ Proposing that internal candidates have exit interviews in the future. Wayne Bartolotta will start this process.
- ★ Back-up Dispatch Center at PD – phones are now installed, ATT working on the relocation plan, Portland has opted out to transfer their two administrative lines. Next phase is to bring in computers. Initial problem of not having phone lines has been solved.
- ★ Parking Director Geen Thazhampallath and Bill Russo working on straightening out monitoring of Melilli plaza. Expecting a quote regarding the monitoring of parking lots. W. Bartolotta and B. Russo met and walked the lot(s). Commissioner Serra very concerned that the \$750K appropriation was not done as described.
- ★ EOC in operation at City Hall. Radios are now there. Generator is not tied in to Fire Alarm. No security system/alarm at City Hall, only videotaping. Wayne Bartolotta will get more information from Bill Russo about City Halls alarm system. Commissioner Serra wants it looked at and upgraded.

OLD BUSINESS

- ★ Arrigoni Bridge – If on schedule, bridge will open up to two lanes around the first of the year. Chief McKenna feels accidents on the bridge have been manageable.
- ★ Chief Ouellette discussed the fact that the Fire Department is still having phone/fax line problems. Have been working with AT&T and IT and there will be a plan of action and final numbers in the near future. Chief McKenna has agreed to have their IT staff come to Fire Department if there is an urgent need.

NEW BUSINESS

- ★ CAD system update – upgrading version in December to assist with link to PD RMS. There has been no CAD system crashes or complete slow-downs as in the past with the older system. Once upgrade is complete Dispatch will have access to PD records. Chief McKenna discussed use of civilian records clerk to assist officers with inputting data. Records clerk has necessary credentials and has done that work before with the previous systems for years. The Chief discussed being NIBRS (National Incident Based Reporting System) compliant.
- ★ Commissioner Serra wants both Roth well site & Higby Reservoir cameras up and running again. He will discuss the issue with the Water and Sewer Dept. Director.
- ★ Portland considering signing up and using Nixle (notification service for law enforcement and government agencies) in the future. Citizens have to sign up in order to get alerts. Middletown has received positive feedback for using Nixle.

ADJOURNMENT

Chairman Andrew motioned for adjournment. Commissioner Darling seconded the motion. All voted aye. The meeting adjourned at 11:40 a.m.

Respectfully submitted,

Jody Krupa

Recording Secretary